

## Duty Roster of Model Pharmacy (Emergency Deptt) 24/7

FOR THE MONTH OF OCTOBER 2023 W.E.F. 01-10-2023 TO 31-10-2023

### THQ Hospital Sadiqabad

Name of Shift	Name of Officer / Official	Place of Duty
<b>MORNING</b> (8.00 AM to 2.00 PM)	Mr. M. Nawaz, Dispenser	Model Pharmacy (Off: Sunday)
	Mr. Abdul Hafeez, Baildar	Model Pharmacy (Off: Sunday)
	<b>Note: Mr. Mazhar Mahmood will perform duty in ER Pharmacy on Sunday Morning</b>	
<b>Evening Shift</b> (02.00 PM to 08.00 PM)	Mr. Hafiz M. Zubair, Pharmacist	Model Pharmacy (Off: Sunday)
	Mr. Shafiq Ahmed, Dispenser	Model Pharmacy (Off: Wednesday)
	Mr. Hafiz Abdul Rehman, Pharmacy Assistant - Intern	Model Pharmacy (Will perform duty from 04:00pm to 12:00am) (Off: Thursday)
<b>NIGHT</b> (08.00 PM to 08.00 AM)	Mr. Iftikhar Ranjha, Dispenser	Model Pharmacy 02:00am to 08:00am (Off: Saturday)
	Mr. Hassan Ali, Tubewell Operator	Model Pharmacy (Off: Sunday)
	Mr. Muzammil, FiF Driver	Model Pharmacy (Off: Saturday)
<b>Day Off Reliever</b>		
Mr. Tanveer Ahmed, OTA (Off: Monday)		Day Off & CL Reliever

**THQ Hospital Sadiqabad****Duty Roster Paeds Department****FOR THE MONTH OF OCTOBER 2023 W.E.F. 01-10-2023 TO 31-10-2023**

<b>MORNING</b> (8.00 AM to 2.00 PM)	Dr. Sajid Iqbal	Consultant Peadiratrician
	Dr. Zunaira Shabbir	Consultant Peadiratrician
<b>EVENING</b> (2.00 PM to 8.00 PM)	Dr. Mudassir Rasheed	Consultant Peadiratrician

**Morning & Night On Call****Monday to Saturday Wards Round (Morning & Night)**

<b>Name of Consultants</b>	<b>Date</b>
Dr. Sajid Iqbal (Consultant Pediatrician)	Monday, Tuesday, Wednesday
Dr. Zunaira Shabbir (Consultant Pediatrician)	Thursday, Friday, Saturday

**Sunday (24 hours) on Call Duty**

<b>Name of Consultants</b>	<b>Date</b>
Dr. Zunaira Shabbir (Consultant Pediatrician)	<b>01-10-2023 &amp; 22-10-2023</b>
Dr. Sajid Iqbal (Consultant Pediatrician)	<b>15-10-2023</b>
Dr. Mudassir Rasheed (Consultant Pediatrician)	<b>08-10-2023 &amp; 29-10-2023</b>

**Dispensers (Para-Medics) Duty Roster****THQ HOSPITAL SADIQABAD****CASUALTY DEPARTMENT****FOR THE MONTH OF OCTOBER 2023 W.E.F. 01-10-2023 TO 31-10-2023**

<b>Shifts</b>	<b>Name of Dispenser</b>	<b>Duty Time / Shift</b>
<b>MORNING</b>	Mr. Mazhar Mehmood, Dispenser	8:00 AM to 2:00 PM ( <b>Day Off: Saturday</b> )
	Mr. Mubeen, Dispenser	8:00 AM to 2:00 PM ( <b>Day Off: Monday</b> )
<b>EVENING</b>	Mr. Waheed uz Zaman, Dispenser	2:00 PM to 8:00 PM ( <b>Day Off: Friday</b> )
<b>NIGHT</b>	Mr. Waqar Mehmood, Dispenser	08:00 PM to 02:00 AM (Days: <b>Wednesday</b> )
	Mr. Danish Ali, Dispenser	02:00 AM to 08:00 AM (Days: <b>Wednesday</b> )
	<b>Wednesday Duty will be performed by Day Off Reliever.</b>	

**OPD DEPARTMENT**

<b>Shifts</b>	<b>STAFF NAME</b>	<b>DUTY AREA (PLACE)</b>
<b>MORNING</b>	Mr. Shafique Ahmed, Dispenser	<b>(Emergency Medicine Store)</b> 8.00 AM to 2.00 PM
	Mr. Sadaquat Rasool, Dispenser	<b>(OPD Pharmacy)</b> 8.00 AM to 2.00 PM
	Mr. Muhammad Nawaz, Dispenser	<b>(Main Medicine Store)</b> 8.00 AM to 2.00 PM

**Day Offs:**

<b>Friday</b>	Evening Day off Mr. Danish Ali (Mr. Sadaquat Rasool will perform duty)
<b>Saturday</b>	Morning Day off Mr. Mazhar Mehmood (Mr. M. Nawaz will)

**Note:****1. Night dispensers will manage their casual leave on their own adjustment i.e. mutually exchanged duties.**



**Revised Duty Roster for Cardiology Center THQH Sadiqabad****THQ HOSPITAL SADIQABAD****FOR THE MONTH OF OCTOBER 2023 W.E.F. 01-10-2023 TO 31-10-2023**

<b>Shifts</b>	<b>Name</b>	<b>Duty Time / Shift</b>
<b>MORNING SHIFT</b>	<b>Dr. Mujeeb ur Rehman, Cardiologist</b>	8:00 AM to 2:00 PM ( <b>Day Off: Sunday</b> )
	Dr. Rukhsana, WMO	8:00 AM to 2:00 PM ( <b>Day Off: Saturday</b> )
	Ms. Mussarrat Roshan, Head Nurse	8:00 AM to 2:00 PM ( <b>Day Off: Saturday</b> )
	Ms. Fouzia Zikar, Charge Nurse	8:00 AM to 2:00 PM ( <b>Day Off: Sunday</b> )
	Mr. Rizwan Khalid, Ward Servent	8:00 AM to 2:00 PM ( <b>Day Off: Monday</b> )
	Mr. Awais Asif, Reliever	8:00 AM to 2:00 PM ( <b>Day Off: Saturday</b> )
<b>EVENING SHIFT</b>	Dr. Ali Zahoor, SMO	2:00 PM to 8:00 PM ( <b>Day Off: Friday</b> )
	Ms. Shabana Khaliq, Charge Nurse	2:00 PM to 8:00 PM ( <b>Day Off: Saturday</b> )
	Ms. Nadeem Arshad, Supportive Staff	2:00 PM to 8:00 PM ( <b>Day Off: Thursday</b> )
<b>NIGHT SHIFT</b>	Dr. Jam Naceed Nawaz, MO	08:00 PM to 08:00am <b>Duty Days: Even Days i.e. 2,4,6....30</b>
	Dr. Shakeel Ahmed, MO	08:00 PM to 08:00am <b>Duty Days: Odd Days i.e. 1,3,5....29</b>
	Ms. Bushra Iftikhar, Charge Nurse	02:00 AM to 08:00 Am ( <b>Off: Friday + Saturday</b> )
	Mr. Qamar Masih, Supportive Staff	02:00 AM to 08:00 Am ( <b>Off: Friday</b> )
<b>Note</b>		

## THQ Hospital Sadiqabad Anaesthesia Department

FOR THE MONTH OF OCTOBER 2023 W.E.F. 01-10-2023 TO 31-10-2023

### THQ Hospital Sadiqabad

<b>MORNING</b> (8.00 AM to 2.00 PM)	Dr. Muhammad Irfan Contact No.0333-2409987	Consultant Anesthetist
	Dr. M. Mubashir Javed Contact No.0313-6651155	Medical Officer (Anesthesia)
	Dr. Naseem Javaid Contact no.0300-2711813	Consultant Anesthetist

<b>Name of Consultant</b>	<b>Evening &amp; Night On Call Days (08:00pm to 08:00am)</b>
Dr. Muhammad Irfan	<b>Monday, Tuesday,</b>
Dr. Naseem Javaid	<b>Wednesday, Thursday</b>
Dr. Muhammad Irfan Rao + Dr. Mubashir Javed	<b>Friday</b>
Dr. Naseem Javed + Dr. Mubashir Javed	<b>Saturday</b>

### **Sunday (24 HOUR) on Call Duty**

<b>Name of Consultants</b>	<b>Date</b>
Dr. Naseem Javed	<b>01-10-2023, 29-10-2023</b>
Dr. Muhammad Irfan Rao + Dr. Mubashir Javed	<b>08-10-2023</b>
Dr. Naseem Javed + Dr. Mubashir Javed	<b>15-10-2023</b>
Dr. Irfan Rao	<b>22-10-2023</b>



## Duty Roster Dental Department

FOR THE MONTH OF OCTOBER 2023 W.E.F. 01-10-2023 TO 31-10-2023

### THQ Hospital Sadiqabad

Name of Shift	Name of Dental Surgeon	Place of Duty
<b>MORNING</b> <b>(8.00 AM to 2.00 PM)</b>	Dr. Sidra Abdul Qayyum, Dental Surgeon	Room No.09 Dental OPD
	Dr. Sana Munawwar, Dental Surgeon	Room No.09 Dental OPD
	Dr. Syed Abul hassan Shah, Senior Dental Surgeon	Room No.10 Dental OPD

### Evening Shift (Monday to Saturday)

Name of Dental Surgeons with on Call Days	Description of Duty
<b>EVENING</b> <b>(02.00 PM to 08.00)</b>	Dr. Sidra Abdul Qayyum, Dental Surgeon Room No.09 Dental OPD

### Night Shift (Monday to Saturday)

Name of Dental Surgeons with on Call Days	Duty Place (Description)
<b>NIGHT ON CALL</b> <b>(08.00 PM to 08.00 AM)</b>	Dr. Syed Abul hassan Shah, Senior Dental Surgeon Monday & Tuesday
	Dr. Sana Munawwar, Dental Surgeon Wednesday & Thursday
	Dr. Sidra Abdul Qayyum, Dental Surgeon Friday & Saturday

### Sundays (24 hours) & Night On Call

Name of Dental Surgeons with on Call Days	On Call Sunday Date
Dr. Sidra Abdul Qayyum (On Call on Monday & Tuesday)	<b>08-10-2023 &amp; 29-10-2023</b>
Dr. Sana Munawwar (On Call on Wednesday & Thursday)	<b>15-10-2023</b>
Dr. Syed Abul hassan Shah (On Call on Friday & Saturday)	<b>01-10-2023 &amp; 22-10-2023</b>



**DUTY ROSTER OF MALE/FEMALE WARD NURSING STAFF  
FOR THE MONTH OF OCTOBER 2023 W.E.F. 01-10-2023 TO 31-10-2023**

**INDOOR (FEMALE WARD)**

Shifts	STAFF NAME	DUTY AREA (PLACE)
<b>Female Ward Morning (08:00 AM to 02:00 PM)</b>	Ms. Sughra Manzoor, Head Nurse	Male / Female Ward (Day Off: Sunday)
	Ms. Saba Noreen, Charge Nurse	Medicine Over + Monthly Record Maintain + Daily DHIS(2) Reporting. (Day Off: Sunday)
	Ms. Sonia Ashiq, Charge Nurse	Medical / Surgical (Day Off: Monday)
	Ms. Nazish Sarfaraz, Charge Nurse	Gynae / Labour Room (Day Off: Thursday)
	Ms. Sonia Ashiq, Charge Nurse	Gynae Ward (Day Off: Sunday)
	Ms. Kalsoom Akhtar, Charge Nurse	Reliever Morning (Day Off: Wednesday)
	Ms. Saima Bashir (Senior), Charge Nurse	Operation Theater (O.T) (Day Off: Sunday)
	Ms. Saima Bashir (Junior), Charge Nurse	Operation Theater (O.T) (Day Off: Sunday)
	Ms. Haleema Sadia, Charge Nurse	Dialysis Unit (OPD) (Day Off: Sunday)
	Ms. Malaika Yasin, LHV (PHCIP)	ANC - Paeds OPD-EMR Entry (Day Off: Sunday)

**Note:** Ms. Kalsoom Akhtar & Ms. Aqsa Shahzadi will perform Sunday (Morning) Duty.

<b>Female Ward Evening (02:00 PM to 08.00 PM)</b>	Ms. Mussarat Roshan, Head Nurse	Male / Female Ward (Day Off: Saturday)
	Ms. Fakhra Sadiq, Charge Nurse	Gynae + Labour Room (Day Off: Friday)
	Ms. Asqa Shahzadi, Charge Nurse	Medical/Surgical + Male ward (Day Off: Tuesday)
<b>Female Ward Night (08:00 PM to 08:00 AM)</b>	Ms. Sana Sarfaraz, Charge Nurse	Labour Room+ Gynae (Night Off: Tuesday + Wednesday)
	Ms. Rabia Batool, Charge Nurse	Medical/Surgical (Night Off: Thursday + Friday)

Shifts	STAFF NAME	DUTY AREA (PLACE)
<b>Morning (08:00 AM to 02:00 PM)</b>	Ms. Shahida Majeed, Charge Nurse	Male Ward Morning & Medicine / Record Maintenance (Day Off: Sunday)
<b>Male Ward Evening</b>	Ms. Asqa Shahzadi, Charge Nurse	Male Ward Evening (Day Off: Friday)
<b>Male Ward Night</b>	Ms. Rabia Batool, Charge Nurse	Male Ward Night (Night Off: Thursday + Friday)

**NURSING (EMERGENCY DEPARTMENT) DUTY ROSTER FOR JUNE 2023**

Shifts	STAFF NAME	DUTY AREA (PLACE)
<b>Emergency Morning (08:00 AM to 02:00 PM)</b>	Ms. Zahida Yasin, Head Nurse	Emergency (Day Off: Sunday)
	Ms. Anisha Mustafa, Charge Nurse	Emergency (Day Off: Saturday) → (H DU)
	Ms. Tahira Tabassum, Charge Nurse	Emergency (Day Off: Friday)
<b>Emergency Evening (02:00 PM - 08:00 PM)</b>	Ms. Mussarat Kausar, Charge Nurse	Emergency (Day Off: Saturday) → (H DU)
	Ms. Abida Columbus, Charge Nurse	Emergency (Day Off: Sunday)
<b>Emergency Night (08:00 PM to 08:00 AM)</b>	Ms. Shumaila Sattar, Charge Nurse	Emergency (Night Off: Monday + Tuesday)
	Ms. Sidra Akbar, Charge Nurse	Emergency (Night Off: Wednesday + Thursday)

**Note:**

① Self granted / Self declared Day Offs (other than mentioned routine weekly Off) are strictly prohibited in case of non-compliance disciplinary proceedings will be initiated.

② No Casual Leave is allowed in the night shift.

③ No Off / Casual Leaves is allowed without prior approval of Medical Superintendent

## **Duty Roster of *Surgical Department***

**FOR THE MONTH OF OCTOBER 2023 W.E.F. 01-10-2023 TO 31-10-2023**

### **THQ Hospital Sadiqabad**

<b>Name of Consultant</b>	<b>Department</b>	<b>Duty Time</b>
Dr. Nadeem Akhtar	Surgical OPD	08:00 am to 02:00 pm
Dr. Nasir Ali	Surgical OPD	08:00 am to 02:00 pm

### **OT DAY**

Dr. Nadeem Akhtar	Tuesday & Friday
Dr. Nasir Ali	Tuesday & Friday

### **EMERGENCY ON CALL DUTY (02:00pm to 08:00am)**

Dr. Nadeem Akhtar	Monday, Tuesday, Wednesday.
Dr. Nasir Ali	Thursday, Friday, Saturday.

### **SUNDAY (24 Hour) ON CALL**

Dr. Nadeem Akhtar	<b>01 , 15 &amp; 29 October 2023</b>
Dr. Nadeem Akhtar	<b>08 &amp; 22 October 2023</b>
	<b>MEDICAL SUPERINTENDENT THQ HOSPITAL SADIQABAD</b>



## THQ HOSPITAL SADIQABAD

**REVISED DUTY ROSTER OF SMOs, MOs, WMOs, CMOs.  
FOR THE MONTH OF OCTOBER 2023 W.E.F. 01-10-2023 TO 31-10-2023**

### CASUALTY DEPARTMENT

MORNING SHIFT	NIGHT SHIFT
(i) Dr. Muhammad Ali (MO) (Triage Officer)	<b><u>Night SHIFT (DMS) (08:00pm to 08:00am)</u></b> Dr. Usman Tahir (MO) (Night AMS) Alternate Night
(ii) Dr. Fatima Saeed (WMO)	Duty Days: Even Days i.e. 2,4,6....30
	Dr. Hafiz M. Waseem (SMO) (DMS Night)
	Duty Days: Odd Days i.e. 1,3,5....29
	<b><u>Batch A (Duty Days: Even Days i.e. 2,4,6....30)</u></b>
EVENING SHIFT	(i) Dr. Shahid Ali (MO) (Triage Officer)
Dr. M. Imran Iqbal (AMS - Evening)	(ii) Dr. Uzair Ahmad (MO) (Triage Officer)
(i) Dr. Shahzad Farooq (MO) (Triage Officer)	(iii) Dr. Momna Ramzan (WMO)
(ii) Dr. Kaleem Ullah (MO)	<b><u>Batch B (Duty Days: Odd Days i.e. 1,3,5....29)</u></b>
	(i) Dr. M. Wamiq (MO) (Triage Officer)
(iii) Dr. Jameela Anwar (WMO)	(ii) Dr. Ali Arshad (MO) (Triage Officer)
	(iii) Dr. Urwa Afzal (WMO)

**Note: No Casual Leave is allowed without the provision of reliver and proper information.**

**Note: No Dr will leave the duty place without given over to next shift doctors.**

**Note:**

<b>MLC Note:</b>	All MOs/WMOs (Regular & Adhoc) of Emergency Department will perform MLCs on their turn. There is no exception to MLC / Post-mortem. In case there is no MO/WMO to perform MLCs in ER the MLCs will be referred to OPD / Wards for the smooth operations.
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**Reliever: Dr. Hanif Khalti (MO) will perform reliver duties in morning & evening shifts**

**MLC Note:** All MOs/WMOs (Regular & Adhoc) of Emergency Department will perform MLCs on their turn.

#### **DAY OFFs**

<b>Saturday</b>	: Morning Day Off Dr. Fatima Saeed (WMO)
<b>Sunday</b>	: Morning Day Morning Off Dr. Muhammad Ali (MO)
<b>Monday</b>	: Evening Off Dr. Shahzad Farooq (MO)
<b>Tuesday</b>	: Evening Day off Dr. Shahid Ali (MO)
<b>Wednesday</b>	: Evening Off Dr. Jameela Anwar (WMO)
<b>Thursday</b>	: Reliever Off Dr. Hanif Khalti (MO)
<b>Friday</b>	: Morning Duty of Reliever

<b>Emergency Director</b>	Dr. Qasim Mehmood (SMO, SBTO)
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#### **NIGHT DUTY OFFs Plan**

**Shift In Charge** will perform (08:00pm to 08:00am i.e. 12 hours) & will perform at least two rounds of wards in their night duty.

1. All the Female Medico-Legal cases will be conducted by WMO in Emergency Department as per shift on alternate basis (If applicable) **(In case there is no WMO in ER the MLC Work will be referred to Gynae Department).**
2. All Female Post Mortem will be conducted by the WMO of Female Ward as per shift on alternate basis.
3. All MO/WMO Will perform MLC in their respective shifts on alternate basis.

**THQ HOSPITAL SADIQABAD**

**DUTY ROSTER OF NURSING STAFF PEDIATRICS DEPARTMENT**

**FOR THE MONTH OF OCTOBER 2023 W.E.F. 01-10-2023 TO 31-10-2023**

Shifts	STAFF NAME	DUTY AREA (PLACE)
<b>Paeds Ward Morning (08:00 AM to 02:00 PM)</b>	Ms. Shahida Nasreen, Head Nurse	Male / Female Ward (Day Off: Sunday)
	<b>Ms. Shahida Nasreen will act as Head Nurse of Paeds Ward for Morning Evening &amp; Night</b>	
	Ms. Faiza Rauf, Charge Nurse	General Over + Linen Over + Daily & Monthly Reports & Record Maintain (Day Off: Sunday)
	Ms. Bushra Ali, Charge Nurse	Paeds Ward (Day Off: Thursday)
	Ms. Asma Rafique, Charge Nurse	Nursery (Off: Wednesday) →(Sunday Duty)
	Ms. Khalida Parveen, Charge Nurse	Paeds Ward (Day Off: Sunday)
	Ms. Sana Khalil, Charge Nurse	Reliever (Day Off: Tuesday)
<b>Note: Ms. Sana Khalil will perform day off reliever Morning Shift in Paeds Ward</b>		
<b>Paeds Ward Evening (02:00 PM to 08.00 PM)</b>	Ms. Shamshad Akhtar, Charge Nurse	Paeds (Ward + Nursery) (Day Off: Thursday)
	Ms. Sonia Saleem, Charge Nurse	Paeds (Ward + Nursery) (Day Off: Friday)
<b>Note: Ms. Sonia Saleem will perform day off reliever Morning Shift in Paeds Ward</b>		
<b>Paeds Ward Night (08:00 PM to 08:00 AM)</b>	Ms. Hina Yasin, Charge Nurse	Paeds (Ward + Nursery) (Off: Saturday + Sunday )
	Ms. Samia Raza, Charge Nurse	Paeds (Ward + Nursery) (Off: Monday + Tuesday)
<b>Note: Ms. Sana Khalil will perform day off reliever Morning Shift in Paeds Ward</b>		
<b>Note:</b>		
<b>① Self granted / Self declared Day Offs (other than mentioned routine weekly Off) are strictly prohibited in case of non-compliance disciplinary proceedings will be initiated.</b>		